

Processing and protection provisions personal data

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1. General provisions and scope of application.

1.1. This Regulation on the processing and protection of personal data (hereinafter - the "Regulation") was developed by the Seller in accordance with the current legislation of Ukraine, including, but not limited to, the Law of Ukraine "On the Protection of Personal Data" dated June 1, 2010 No. 2297-VI and establishes procedure for receiving, collecting, accumulating, storing, processing, using, ensuring protection and disclosure of personal data (hereinafter - "Data" and/or "Personal Data") using the website: polypro.com.ua (hereinafter - "Site") and/or related services and tools.

1.2. By placing an order on the Site, he gives permission and unambiguous consent to the processing of his personal data under the conditions and in the order set forth below, and also confirms familiarization with this Regulation, its acceptance and agreement with its content.

1.3. The online platform of this Regulation is understood to mean the Site polypro.com.ua.

1.4. The term User (Buyer, Consumer) in these Terms refers to any natural and/or legal entity that has access to the Online Store and uses its functionality and services.

1.5. The owner of the Users' personal data is Solomko Vitaliy Eduardovych Personal Identification Number 3216814032, address: 41100, Ukraine, Sumy region, Shostkinsky district, Shostka city, street Prorizna 4-A, sq. 61

1.6. In this Regulation, all terms are used in the meaning defined by the Law of Ukraine "On the Protection of Personal Data" dated June 1, 2010 No. 2297-VI.

1.7. The site may contain links to other websites (exclusively for informational purposes). If you link to other websites, this Policy will not apply to such websites. In this regard, the Society recommends that you familiarize yourself with the privacy and personal data policy of each site before submitting personal data by which you can be identified.

1.8. This Regulation is mandatory for application by the responsible person and employees of the Internet store who directly process and/or have access to personal data in connection with the performance of their official duties.

2. Composition and content of personal data.

2.1. Data means any information directly or indirectly related to a specific User. This can be: first name, last name, patronymic (if available), phone number, email address, date of birth, presence of children, gender, hobbies, presence of pets, presence of a car and its VIN number, language of communication, address of place residence/stay/delivery, information about the User's actions when using the Internet store, IP address, data about the device used by the User (device type, browser type, device operating system), message history (information contained in correspondence between the User with the administration of the Internet store), the history of reviews or comments, other information through which communication is carried out, and which, at the User's request, is provided to them in the registration form and/or when filling out their own profile in the Internet store, when completing a survey (by filling out a questionnaire or in another way), or information received during oral communication between the User and the Site administration, information provided when making a payment in the online store (including when purchasing goods and/or services offered in the online store on credit/payment parts). In particular: information about the User's passport data, identification code, etc.). This list of personal data is not permanent and mandatory for all Users, but depends on the needs and wishes of the User himself and on the operations he performs in the online store. Data also means other information obtained by the Online Store on legal grounds from third parties and/or available from the User's profiles in social networks - in case of registration in the Online Store using social network authentication services. In this case, the User gives his consent to the processing of information available from the relevant accounts (profiles) in social networks.

2.2. Users are responsible for all information they post to public accounts. The user must understand all the risks associated with the fact that he publishes the address or location information. If the User chooses to enter the Internet platform using the authentication service of a third-party operator, for example, Facebook information,

the Company may receive an additional profile or other information to which access is provided by such a third party.

3. Purposes, limits and terms of personal data processing.

3.1. The purpose of personal data processing is:

- ensuring the implementation of civil and legal relations, economic and tax relations, implementation of the functions, powers and duties assigned to the Company in accordance with the current legislation of Ukraine;
- identification of the client as a User of the Internet store, for communication with the User, including for the provision of services, payment processing, shipping, settlement operations, reporting, accounting and management accounting, creation and implementation of bonus programs, loyalty programs, sending mailings by mail, e-mail, by phone, including for the purpose of sending commercial offers, notifications about promotions and news of the Internet store, and/or to provide Users of the Internet store with financial services (provided by third parties and/or partners of the Company), with for the purpose of improving the quality of goods/providing services, forming ratings of goods and offers of the Internet store, analyzing the activity of Users, conducting searches by keywords, managing traffic in the Internet store, analyzing and forecasting the preferences and interests of Users for the formation of the most relevant and profitable personal offers or promotional offers; conducting research and analytical activities, sending informational and marketing mailings containing information about goods and/or services, advertising and commercial offers regarding such goods and/or services, etc.;
- for the purpose of sending newsletters, commercial offers, notifications about promotions, loyalty programs, bonus programs and/or for the purpose of sending notifications about the operation of the online store by mail, e-mail, telephone, by sending informational messages. The user can at any moment refuse to receive informational and marketing newsletters through the appropriate settings on the Site;
- for the purpose of fulfilling other obligations imposed by law on the Owner of personal data to protect the legitimate interests of the owner of personal data or a third party to whom personal data is transferred.

3.2. The company does not process data related to race, nationality, political views, religious and other beliefs, membership in public organizations. Information characterizing the physiological features of users, on the basis of which it is possible to establish their identity, is also not processed.

3.3. The processing of personal data is limited to the collection of the minimum amount of mandatory information necessary exclusively to fulfill the User's request. In any case, when optional information is requested, the User is notified of this at the time of collection of such information. Non-obligatory information is provided by the

User at his own will and at his own will. The Company uses this information for the purposes of improving the Online platform, its services, offering the User offers depending on their preferences and based on optional information provided by the User.

3.4. The terms of data processing and storage are determined based on the purposes of data processing, as well as based on the conditions specified in the contracts concluded with Users in accordance with the requirements of the current legislation of Ukraine. Personal data is processed and stored for as long as necessary to achieve the purposes for which it was collected, including to fulfill any legal, accounting or reporting requirements or until the data is deleted by the User or at the request of the User.

3.5. Users can at any time change/delete personal information or refuse to receive messages or withdraw consent to data processing. This can be done by sending a message to the official email address with the mark "Personal data" in the subject line of the email.

4. Location of personal data.

4.1. Personal data of Users of the Internet store are processed and protected on the Company's secure servers.

5. Terms of disclosure of personal data to third parties

5.1. The Company may exchange data with affiliates of the Company (companies operating on the basis of joint ownership), which may process and use data for the purpose specified in this Regulation.

5.2. Disclosure of Data is carried out when the User orders goods/services in the online store from the sellers of such goods and services to the extent necessary for the identification of the User, the execution and processing of the User's order (including for the purpose of properly making payments for goods/services, ensuring that the User receives financial services and etc.).

5.3. The Company may involve third-party suppliers of goods/services to fulfill the order, in case such third-party suppliers of goods/services are not authorized to use personal data obtained with the help of the Internet platform, other than to fulfill the Order.

5.4. The Company may transfer certain depersonalized information, as well as give permission for the collection of such depersonalized information directly on the Internet site using appropriate technologies (data that do not allow identifying Users individually) to third-party service providers, trusted partners or authorized researchers for the purpose of conducting market research, improving the

effectiveness of advertising offers and campaigns (by offering more relevant online store offers), analytical activities, better understanding of which advertising, goods and/or services may interest users, improving the overall quality and efficiency of goods/services on the Online Platform, etc. building

5.5. The Company processes Data on a legal and fair basis: Data is not disclosed to third parties and is not distributed without the User's consent, except for cases provided for by the current legislation of Ukraine, and only in the interests of national security, economic well-being and human rights, in particular, but not exclusively: - upon justified requests of state authorities, which have the right to demand and receive such data; – for the purpose of combating fraud and abuse on the online platform.

5.7. In the case of the transfer of personal data provided for in section 5 of this Regulation, informing the User about the transfer of his personal data remains at the discretion of the Company.

6. Protection of personal data.

6.1. Owners of personal data are equipped with system and software and communication tools that prevent loss, theft, unauthorized destruction, distortion, forgery, copying of information and meet the requirements of international and national standards.

6.2. Employees/authorized persons who directly process and/or have access to personal data in connection with the performance of their official (labor) duties are obliged to comply with the requirements of the legislation of Ukraine in the field of personal data protection and internal documents regarding processing and protection of personal data

6.3. Employees/authorized persons who have access to personal data, including their processing, are obliged not to allow the disclosure in any way of personal data entrusted to them or becoming known in connection with the performance of professional, official or labor duties responsibilities Such an obligation comes into effect after they cease activities related to personal data, except for cases established by law.

6.4. Personal data must not be stored longer than necessary for the purposes for which these data are stored, but in any case not longer than the data storage period determined by this Regulation with the consent of the User.

6.5. All employees of the owner of the personal data base are obliged to comply with the confidentiality requirements for personal data and information about accounts in securities and the circulation of securities.

7. Rights of the User (subject of personal data). with the performance of their official duties; term of storage of personal data.

7.1. The subject of personal data (User) has the right:

- to know the location of personal data containing his personal data, its purpose and name, location and/or place of residence (location) of the owner or manager or to give the appropriate instructions to obtain this information to persons authorized by them, except for cases established by law;
- receive information about the terms of providing access to personal data, in particular information about third parties to whom personal data is transferred;
- to access your personal data;
- manage the procedure for sending messages through the appropriate settings on the online platform.
- to receive, no later than thirty calendar days from the date of receipt of the request, except for cases provided by law, an answer on whether his personal data is stored, as well as to receive the content of his stored personal data;
- submit a reasoned demand with an objection to the processing of your personal data by state authorities, local self-government bodies in the exercise of their powers provided for by law;
- make a motivated demand for the change or destruction of your personal data by any owner and administrator, if these data are processed illegally or are unreliable;
- to protect your personal data from illegal processing and accidental loss, destruction, damage due to intentional concealment, failure to provide or untimely provision of them, as well as protection from providing information that is unreliable or disgraces the honor, dignity and business reputation of a natural person ;
- apply for the protection of your rights to personal data to state authorities, local self-government bodies, whose powers include the protection of personal data;
- apply legal remedies in case of violation of the legislation on the protection of personal data.

8. The procedure for handling requests of the subject of personal data (user).

8.1. The subject of personal data (User) has the right to receive any information about himself from any subject of relations related to personal data, without specifying the purpose of the request, except for cases established by law.

8.2. The access of the subject of personal data (user) to personal data is free of charge.

8.3. The subject of personal data (User) submits a request for access (hereinafter - request) to personal data to the owner of personal data. The request specifies: • surname, name and patronymic, place of residence (place of stay) and details of the document certifying the identity of the subject of personal data (user); • other information allowing identification of the subject of personal data (User); • information about the requested personal data, or information about the owner or controller; • list of requested personal data.

8.4. The term for examining a request for its satisfaction cannot exceed ten working days from the date of receipt.

8.5. During this period, the Owner of personal data notifies the subject of personal data (the User) that the request will be satisfied or that the relevant personal data are not subject to provision, indicating the grounds specified in the relevant legal act.

8.6. The request is satisfied within thirty calendar days from the date of receipt, unless otherwise provided by law.

9. Amendments to the Regulations

9.1. The Company may unilaterally update these Regulations from time to time without notifying the User of such changes. The new version of the Regulations shall enter into force upon its posting on the online platform, unless otherwise provided by the new version of the Regulations.

9.2. If any changes were made to the Regulations, with which the User does not agree, he is obliged to stop using the Internet store. The fact of continued use of the Internet store is confirmation of the User's consent and acceptance of the revised Regulations.